

Nelson Township Board Meeting
Held at the Municipal Building
2 Maple Street
Sand Lake MI 49343
September 13, 2022
5 pm

Supervisor called the meeting to order at 5pm, followed by the pledge of Allegiance.

Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin, Trustee George and DeJong.

Absent: None. There were seven people in attendance.

Approval of the Agenda: Hoffman with support by Austin added under New Business:

C.) microwave D.) Pine Lake Weed Control F.) Desktop printers. Motion passed unanimously.

Minutes of the Previous Meeting: Austin, with support by George accepted the minutes for August 9, 2022, as amended. Motion passed unanimously.

Financial Report: Clerk Hoffman inquired the \$968.67, difference with the ARPA funds. Treasurer Austin will check into it. Financial report was accepted as presented.

Accounts Payable: Austin, with support by George approved the monthly disbursements as presented. Motion passed unanimously.

Public Comments: Katie DeBoer 7210 Ramsdell, introduce herself as a candidate for Kent County Commissioner in the 3rd district.

Zoning and Enforcement and Fire Department: On file in the clerk's office. Supervisor Britton handed out a letter from Hillcrest Church on behalf of the township zoning enforcement officer.

Fire Departments: Received reports from Sand Lake and City of Cedar Springs.

Roads: No report.

Library: Librarian Jennifer German gave a brief overview of the summer programs.

Other reports: None

Correspondence: None.

New Business:

Budget Center Treasurer: Austin, with support by DeJong stated the Admin Assistant will add an additional day (Mondays and 6 additional hours) to be split between the Treasurers and Zoning Administrators office. Motion passed unanimously.

Supervisor Britton excused herself at 5:31pm, returned at 5:33 pm.

BS&A: Austin, with support by DeJong approved the BS&A additional travel expense of \$1,600.00; remove Employee Self Service expense of \$2,640.00; and include additional \$100.00 a day for clerk training. Clerks training will be reassessed at October board meeting. Motion passed unanimously.

Microwave: Austin, with support by DeJong to purchase a new microwave up to \$200.00, for the VFW hall Motion passed unanimously.

Pine Lake Weed Control: Austin, with support by Hoffman accepted the Pine Lake Association request to change their assessment to \$135.00, for the 72 parcels, beginning with winter 2022 tax bill.

Budget Center: Austin, with support by DeJong amended deputy treasurer budget center 265-702 by \$1,500.00, and will continue to watch budget center 265-703 monthly. Motion passed unanimously.

Desktop printers: DeJong will contact Digital Office Machines for a quote on 6 desktop printers.

Unfinished Business

Nugent Builders: Supervisor Britton reported the Air handlers on the roof would be raised the new roof would be installed and reset the Air handlers. This will go to the Building Committee.

Quality Air: Britton, with support by DeJong approved the township annual contract 2022-2023, share for the municipal building with Quality Air. The board will look into new quotes next summer. Motion passed unanimously.

Extended Comments: None

Board Comments: DeJong is currently upgrading the township website; he requests all changes be sent to him.

Adjournment: Without objection the board meeting was adjourned at 5:59 p.m.

Laura Hoffman, Clerk
Nelson Township