

Nelson Township Board Meeting
2 Maple Street
Sand Lake MI 49343
Tuesday, August 8th, 2023
5:00 PM

Supervisor called the meeting to order at 5:00 PM, followed by the Pledge of Allegiance.

Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin and Trustee's George and DeJong. There were nine people in the audience.

Approval of Meeting Agenda: DeJong, with support by George to amend the agenda under New Business add (I). Zoning Admin wage increase; (J) 17 Mile Trail Maintenance; (k) BS&A; (l) Minutes. Motion passed unanimously.

Financial Report: The report was emailed.

Accounts payable: The disbursements were presented and the board did not accept them from the previous accounting system, the clerks concern was with the numerous dual administration rights under BS&A programs, there is potential of committing fraud.

George, with support by Austin to pay all disbursements from BS&A by Thursday, August 10. Motion passed unanimously.

Public Comment: Brian Beckett - Lot 34 Paradise Cove asked the board to check into his property on Tisdell Ave.

Reports:

Zoning and Enforcement: On file in the clerk's office.

Fire Departments: Received reports from SLFD and CSFD.

Roads: KCRD applies three dust layers per year.

Kent County Election Programming Cost. There were no board actions.

Policy Cemetery and Burial: Trustee DeJong writing a draft policy.

Dangerous Building Ordinance: Supervisor passed out sample Ordinance for review. No board action was taken.

Online Office supply purchase: Office Manager will submit Tax ID form to Amazon for future purchases.

Gathering Place: The supervisor will confirm with the contractor that upgrades were completed.

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Correspondence: Local Community Stabilization Authority letter

New Business

Closed Session: A motion by Supervisor to enter in to closed session at 5:48, Austin supported. Motion passed unanimously.

At 6:13 pm, A motion by Trustee DeJong to end the closed session and open the regular board meeting at 6:14, was supported by Trustee George. Motion unanimously approved.

Election Source quote: Hoffman, with support by DeJong approved Election Source quote #677, as presented. Voice vote: Approved unanimously.

Resolution 2023-008 AT&T renewal: DeJong, with support by George approved renewal of access and grant permit for use of Township Right-of-Way. Motion approved unanimously.

Resolution 2023-009 GVMC: Austin, with support by George approved GVMC to amend Articles of Incorporation so as to remove the City of Hastings as a participating Local Government Unit. Motion approved unanimously.

Deputy Clerk name to Bank Accounts: Austin, with support by Britton to add Deputy Clerk, Lisa Murphy to all bank accounts. Motion approved unanimously.

Purchase Logo: Austin, with support by George to pay the Invoice for the purchase of the new purchase of the Township logo. Motion approved unanimously.

Mileage Zoning Admin/Deputy Assessor: Britton, with support by DeJong approved reimbursing mileage to the Zoning/Assessor Admin. Motion passed Unanimously.

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17 Mile Maintenance: Austin, with support by Britton approved the Proposal dated, August 3, 2023, for maintenance of the 17 Mile /Ritchie path, including amending budget center 265-470 by \$2,500.00. Voice vote, motion passed unanimously.

BS&A: See accounts payable.

Admin Wage increase: Austin, with support by Britton to increase the Zoning Admin/Deputy Assessor wage to \$21.00 per hour. Voice vote: George Yes, Austin Yes, Britton Yes, DeJong Yes. Hoffman No. Motion approved.

Minutes: The board inquired of the previous minutes to be posted to the website. The previous history on website was not included in the new website conversion.

Unfinished Business

Headstone repair: Repair to headstone has been reported to the sexton.

Library Maintenance: Austin, with support by DeJong to accept the Estimate 56, dated 6/10/2023, by Pierce Snowplowing and Lawncare. Motion approved unanimously.

Extended Public Comments: None

Board Comments: The treasurer is working on Point & Pay policy. Supervisor is currently composing a Capital Improvement Plan.

Adjournment: at 7:49PM

Laura Hoffman, Clerk

