

Nelson Township Board Meeting

Held at the Municipal Building

2 Maple Street

Sand Lake, MI 49343

Tuesday, May 9, 2017

The Nelson Township board meeting was called to order by Supervisor Britton. Present: Clerk Hoffman, Treasurer Austin. Trustee Armstrong arrived at 7:04 pm. Absent Trustee Mahoney. There were twenty people in the audience, along with Zoning Administrator Gross.

1. Approval of the agenda: Austin, with support by Britton to add under New Business (M) 17 Mile Property; (N) Addorio Backup Service. Motion passed.
2. Minutes of April 4, 2017 general and April 4, 2017 closed session minutes were amended by Austin, with support by Armstrong. Motion passed.
3. Financial report accepted as presented.
4. Accounts payable: Austin moved to approve the disbursements of funds as presented. Supported by Armstrong. Motion passed.
5. Public Comments: Patty Prawdzik 14585 Shaner, question why the culvert from the EA Homes were changed and now directly drains on her property. Dave Vogelar 6987 19 Mile Road, would like the board to consider a noise ordinance. Keith Krzyszton 6840 19 Mile, questioned what constitutes an open/close session?
6. Reports:
 - a. Zoning and Enforcement: on file in the clerk's office.
 - b. Fire Departments: Received reports from Village of Sand Lake and City of Cedar Springs.
 - c. Library: Paula Wright gave a brief update on library issues. A book sale raised \$700.00; next scheduled book sale will be held over the 4th of July.
7. Correspondence: KCRC invited the township board to a township luncheon on May 23, 2017.
8. New Business:
 - a. Township Inspections: Planning commissioner, Marc Stolk 14600 Stout Ave, inquired about who will perform inspections on developments and questioned if there was a soil erosion permit on file for Edwin Allen Homes project, and should the township engineer handle the inspections. He concluded with a request that the township board adopt a fee schedule for inspections. No board action.
 - b. Adopt Resolution 2017-010: Enacting a Temporary Moratorium on Open Space Planned Unit Developments: Hoffman, with support by Britton Yes 4, No 0, Absent Mahoney. Motion passed.
 - c. Administrative Assistant: Each board member will submit three applicants to the supervisor by Monday, May 15, 2017. Interviews will be held on May 25, time to TBD.

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- d. Cedar Springs Parks and Recreation: Township board received updates from Mark Tabor, Nelson Twp Parks and Recreation representative.
 - e. Grand Valley Metro Trail: The board received a copy of the 2018-2020 GVMC TAP funds. The board would like to see a map of the proposed project.
 - f. Village of Sand Lake: Brought to the attention of township board current topics of concern within the shared offices.
 - g. Update QuickBooks: Austin, with support by Armstrong to upgrade QuickBooks. Yes 4, No 0. Absent: Mahoney.
 - h. Quality Air Quote: Austin, with support by Armstrong approved proposal 040717-02 to replace the motor in the exhaust fan at the library. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - i. a.) Deputy/Planning Commission wages. Austin, with support by Hoffman approved a wage increase to \$14.00 for deputy clerk and deputy supervisor; the planning commission workshop members will be compensated per diem. Yes 4, No 0. Absent: Mahoney. Motion passed.
b.) New Hire wage: Austin, with support by Britton set \$13.00 as a base fee for all new hires. a. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - j. Township Clean-up wages: Hoffman, with support by Austin approved an increase of a flat fee each of \$50.00 per three-employees for the upcoming May 20, 2017 township clean-up. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - k. New Pictometry flight: Austin, with support by Hoffman approved the new Pictometry flight and split the cost over a three-year period, and not to include the Apex Sketch Conversion. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - l. Resolution 2017-009: A motion by Austin and supported by Hoffman to adopt Resolution 2017-009, to apply to the Secretary of State for a grant to purchase new voting system from Dominion Voting, and authorize the Township Clerk to submit this application on behalf of Nelson Township Board. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - m. 17 Mile Road Property: Austin, with support by Hoffman, the board agreed to sell the property by owner with an asking price of \$8,000.00. Yes 4, No 0. Absent: Mahoney. Motion passed.
 - n. Addorio Backup Service: Armstrong, with support by Britton authorized annual service of \$120.00 by Addorio. Yes 4, No 0. Absent: Mahoney. Motion passed.
9. Unfinished Business:
- a. Draft Financial Policy – Tabled
10. Extended Public Comment:
- a. Loretta Lee, posed questions concerning the new development and the placement of dumpsters, site vision, and trash from the constructions site blowing onto her property.

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- b. Keith Krzyszton, using his cell phone took a picture of the sign in sheet for April 4, 2017 Township Board meeting.
- 11. Board Comments: None
- 12. Adjournment: Without objection, the regular monthly board meeting was adjourned at 9:50 p.m.

Laura Hoffman

Nelson Township Clerk