

**Nelson Township Board Meeting**  
**Tuesday, May 10, 2016**  
**Sand Lake/ Nelson Township Municipal Building**  
**2 Maple Street**  
**Sand Lake, MI 49343**  
**7 P.M.**

**Call to Order – Pledge of Allegiance – Board Roll Call**

Supervisor called the meeting to order at 7 p.m. followed by the Pledge of Allegiance.

Present: Noreen, Hoffman, Austin, Mahoney and Armstrong. Absent: None.

In addition, there were six citizens present.

**Approval of the Agenda:** Austin, with support by Mahoney approved the agenda as presented.

**Financial Report:** Financial report and balance sheet were received as presented.

**Approval of the Minutes**

Austin, with support by Noreen approved the April 18, 2016 minutes as amended. Yes: 5, No 0.

Motion passed.

A motion by Austin and seconded by Noreen to approve the regular minutes for April 12, 2016 as amended. Yes 4, No 0. Abstain: Mahoney. Motion passed.

**Accounts Payable**

Austin, with support by Mahoney, approved the disbursement of funds for general and library funds as presented. Yes 5, No 0. Motion passed.

**Public Comments:** Mary Stihman, 14216 Shaner and Loretta Lee, 6340 18 Mile Road inquired about the proposed PUD on 18 Mile Road and Shaner Ave.

**Reports**

**Zoning and Enforcement:** Fire Department reports filed with clerk's office.

**Fire Departments:** received fire reports from City of Cedar Springs and Village of Sand Lake fire departments.

**Roads:** Kent County Road Commission dust layering was delayed by rain. Improvements on White Creek between Egner and 20 Mile Road will begin June 13, 2016.

**Library:** book sale May 12 – 16, 2016

**Correspondence:** None

**New Business**

- 1. Amend March 15, 2016 board minutes:** Noreen, with support by Hoffman amended the date of the Nelson Township Board March 15, 2016 minutes heading. The motion passed unanimously.
  
- 2. New Certificate of Deposit:** Treasurer Austin reported the current CD was renewed and issued a new account number at Chemical Bank. No board action.
  
- 3. Main Municipal Entrance Door Quotes:** Hoffman, support by Austin to approve quote #9030 from Automatic Door Service, dated May 5, 2016, for the amount of \$7,982.00. All ayes, motion passed. Supervisor will inquire with Community Development Grant if funding is available for this project.
  
- 4. Amendment to Telecommunication Ordinance:** Tabled. Armstrong requested the black-line copy from the township attorney.

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**4. Telecommunications Facilities in Public Rights of Way:** The Ordinance was offered by Hoffman and supported by Mahoney to establish a new general regulatory ordinance to regulate access to and ongoing use of public rights-of-way by telecommunications providers for their telecommunications facilities. Yes: 3, No: 2. Motion passed.

**5.) Quote for Network Cabling to relocate Server:** Mahoney made the motion to approve the quote in the amount of \$3,499.50, dated May 2, 2016 to install network cabling system for the township and village offices. Austin supported. Yes 4, No 1.

**6.) Quote for Dell Server replacement:** Armstrong, with support by Mahoney to approve Addorio quote \$11,277.00, dated May 10, 2016. The motion passed unanimously.

**Unfinished Business**

**7.) Switching Telephone Service Providers:** This item is removed from the agenda.

**8.) Dangerous Building Ordinance:** Tabled

**9.) Extended Comments**

a.) Loretta Lee requested clarification on the proposed PUD for 18 Mile Road and Shaner Ave process.

**10.) Board Comments:**

a.) Township audit scheduled for June 6, 2016.

b.) Clerk Hoffman asked the board to consider policies for changing individual's office hours, and scheduling vacations for elected officials and employees who hold office hours.

c.) Supervisor Noreen stated MATS conference was very informative.

d.) Village President, Roger Towsley and Supervisor Noreen attended a meeting with the CDBG director, Daryl Singleton; 60% of the township and village now falls into the district for Federal funding.

**11.) Adjourn**

Without objection the township board meeting was adjourned at 9:15 p.m.

Laura Hoffman  
Nelson Township Clerk