

Nelson Township Board Meeting
Held at the Municipal Building
2 Maple Street
Sand Lake, MI 49343
April 11, 2023
5:00 PM

The Nelson Township Board meeting was called to order by Supervisor Britton at 5:00 pm
Followed by the Pledge of Allegiance.

Present: Supervisor Britton, Treasurer Austin, Trustee DeJong and George

Absent: Clerk Hoffman

Trustee DeJong preparing Minutes for this Meeting

Approval of Meeting Agenda

Addition under new business

- New Hours for MTA Week
- Cemeteries

Austin Motion

George Support

Motion Passes Unanimously

Absent: Hoffman

Previous Meeting Minutes

Austin Motion

George Support

Motion Passes Unanimously

Absent: Hoffman

Financial Report - As Presented

Accounts Payable - Not all information was provided

Britton Makes Motion To Pay General Fund Bills

Austin Support

Motion Passes Unanimously

Absent: Hoffman

Public Comment

Lorane Wilber 8650 17 Mile Rd. Cedar Springs MI. 49319

What are the expenses we pay from our general funds

Reports

- Zoning and Enforcement - As Presented

- Fire - As Presented
- Roads
 - Load Limits Off
 - Road littering of excessive things
- Library - Jennifer gave brief update

Correspondence

- Non-Conforming Land Lots Mika Meyers
- Siegfried Crandall PC Review of Engagement Letter

New Business

A. Natural Landscapes Contract

- a. Austin Makes Motion To Approve Landscape Bid
- b. George Seconds
- c. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

B. The Gathering Place Increase in Rental Fees

- a. Discussion
 - i. The cost of the building is costing more than what is coming in.
 - ii. Calculate the cost vs. what is coming in.
 - iii. Match the rate to Library Rental Fee?
 - iv. Rent the basement
- b. Austin Makes Motion to Change Rates for the Gathering Place
 - i. Monday -Friday \$100 for half days or \$175 for whole day
 - ii. Friday-Sunday \$125 for half days or \$225 for whole day
- c. George Seconds
- d. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

C. The Gathering Place Extra Fee

- a. Tabled in order to look at the fees and use

D. Help for Casey with Permits

- a. Discussion
 - i. No phone calls returned
 - ii. Building Inspector and Clerk on Vacation at Same Time
 1. Building Inspector told not to worry about the need for an assistant

- b. Austin Makes a Motion to Hire Nyah Shick as Building Department Assistant at the current permit rate, with the allowance of 6 hours a week at \$20 p/h for the purpose of filing and helping with building permit purposes.
- c. George Seconds
- d. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent
- e. Austin Makes a Motion for - A Key to be made for the clerk door for Nyah Shick. If the key is not made a locksmith will be hired to replace the lock with a new key given to Clerk, building inspector and assistant. This is to be completed by May 1.
- f. George Seconds
- g. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

E. IT Right

- a. George Makes Motion to Accept Quote
- b. Austin Second
- c. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

F. Banking Update

- a. Currently have \$150,000 uninsured at Independent Bank

G. Kent County Animal Control Ordinance

- a. Discussion
 - i. County will not enforce local ordinances
- b. George Make a Motion to Repeal the Animal Control Ordinance of Nelson Township
- c. Britton Seconds
- d. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

- e. Austin makes a Motion to adopt the Kent County Animal Control Ordinance
- f. George Seconds
- g. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

H. New Hours During MTA

- a. Office is closed during the MTA conference

I. Cemeteries

- a. Discussion
 - i. People are not getting the needs met that they have.
- b. Request for the Clerk is being made by the board to have a plan put in place for when Clerk is absent from her role.

Unfinished Business

A. Server Key Update

- a. Discussion
 - i. Communication made with Clerk
- b. Austin Makes a Motion to have the server re-keyed with keys provided to Clerk and Supervisor
- c. George Seconds
- d. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

B. Headstone Repair

- a. DeJong will get headstones listed to Laura for repair

C. Mobile Home Fees

- a. Discussion
 - i. The removal of the fee did not allow for a change of the ordinance and zoning
- b. DeJong makes a motion to reinstate the temporary mobile home permit fee.
- c. Austin Seconds
- d. Vote
 - i. George Yes
 - ii. Austin Yes
 - iii. Britton Yes
 - iv. DeJong Yes
 - v. Hoffman Absent

Extended Public Comment

- Solar Farms

Board Comments

Adjournment 6:38 PM