

Nelson Township Board Meeting

Held at the Municipal Building

2 Maple Street

Sand Lake, MI 49343

March 14, 2023

5PM

The Nelson Township board meeting was called to order by Supervisor Britton at 5 p.m. Followed by the Pledge of Allegiance. Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin, Trustee DeJong and George. Absent: None. There was four people in the audience.

Approval of the Agenda: Austin, with support by DeJong added to the agenda under New Business: Motion passed unanimously.

- Amend Budget Centers
- Sue Wolfe's letter

Minutes: Austin with support by DeJong approved the regular board minutes for 2-14-2023 minutes as presented. Motion passed unanimously.

Financial Report: As presented. Board requested the balance sheet.

Accounts payable: George, with support by DeJong approved the disbursements of funds as presented. Yes 5, No 0. Motion passed.

Public Hearing 2023 – 2024 Proposed budgets

The public hearing for the proposed general, library and Pine Lake Weed Control budget centers was open at 5:07, there were no comments. The public hearing was closed at 5:8 p.m.

Public Comments: None

Reports

- a. Zoning and Enforcements: On file in clerk's office.
- b. Fire Departments: Reports received.
- c. Library: Jennifer gave a brief update.

Correspondence: CBDG

New Business

General Appropriations Act: Resolution 2023-005 offered by Austin; with support by George. Roll call vote: Britton Yes; Hoffman Yes; Austin Yes; George Yes; DeJong Yes. Motion passed unanimously.

Nelson Township

March 14, 2023

General, library and Pine Lake Weed Control 2023-2024 budgets

General fund budget 2023-2024: Hoffman, with support by DeJong to adopt the general fund 2023-2024 budget. The board dedicated \$50,000.00 using ARPA funds for future financial support for the library. Roll call vote: Yes 5. Motion passed unanimously.

Library budget 2023-2024: Austin, with support by George to adopt the library fund 2023-2024 budget. Roll call vote: Yes 5. Motion passed unanimously.

Adopt 2023-2024 Pine Lake Weed Control budget: Austin, with support by Britton to adopt the library fund 2023-2024 budget. Roll call vote: Yes 5. Motion passed unanimously.

Sand Lake Fire Department Proposal: Austin, with support by DeJong approved the 2023-2024 Fire Contract with the Village of Sand Lake. Motion passed unanimously.

Auditor Proposal: After much discussion, Austin made the motion to hire Siegfried Crandall, for 2022-2023 fiscal year. The Supervisor will send a letter to the previous Auditor. Britton supported. Yes 4. No: Hoffman.

Cemetery Maintenance & Sexton: After comparing proposals, DeJong made the motion with support by George to accept Venman's proposal dated 2-8-2023. Yes 3. No: Britton and Austin.

Trash service at Gathering Palace: Tabled.

Zoning Assistant: A motion to amend the Zoning assistant job description, Austin, with support by DeJong to hire Andrea Carr, Zoning Assistant up to 12 hour a week; 6 hours a week with assisting the Assessor. Wage will be set at \$20.00 per hour. Motion passed unanimously.

Township Cleanup dates: The board proposed dates are June 3, 10, or 17th.

Township Shredder: Austin, with support by Britton approved up to \$600.00 for a new shredder. Cost will be split with the village 50/50. Motion passed unanimously.

Key to Township Server: A new security plan will be written.

Sue Wolfe's Letter: The board said going forward there's no plan to rejoin North Kent Enrichment.

Amend Budget Centers: DeJong with support by Austin approved the general amendments as presented. Motion passed unanimously.

Amend Investment Policy: Austin stated the current Investment Policy included Choice Bank. Motion passed unanimously. Hoffman asked the board to consider compiling Resolutions 1998-104, 2001-123, 2005-159, 2008-011, 2014-004 and 2014-011 into one policy.

Nelson Township

March 14, 2023

Unfinished Business:

Cleaning Contract “Gather Place:” As amended the Cleaning Contract was offered by Austin, with support by George. Motion passed unanimously.

Nelson Township Website Operating Policy: DeJong, with support by George approved the Website Operating Policy as amended. Motion passed unanimously.

Zoning Assistant computer/printer: Austin, with support by George approved up to \$2,500.00 for new equipment. Motion passed unanimously.

Schedule of Fees: Hoffman, with support by DeJong to remove item 6.) Temporary Mobile home Permit from the schedule of fees. Yes: 4. No: Austin.

Strike 2017 and prior Delinquent Personal Property Tax: A motion by Austin to strike 2011-2017 Personal Property Tax roll. Motion passed unanimously.

Publications of Notices: A motion by Hoffman and supported by Austin to publish township public notices in The Squire Newspaper; Notices for Public hearings, Zoning and Regulatory Ordinances Amendments will be published in the Grand Rapids Press. Motion passed unanimously.

Extended Public Comments: None.

Board Comments: George thanked DeJong on the website. Boy Scouts will place the flags at the cemetery on May 12. Clerk reported a correction was made on the numbering of Ordinance 2023-001.

Adjournment: Without objection the regular board meeting was adjourned at 7:04 p.m.

Laura Hoffman, Clerk

Nelson Township