

Nelson Township Board Meeting
Held at the Municipal Building
2 Maple Street
Sand Lake MI 49343
Tuesday, December 13, 2022
5 pm

Clerk called the meeting to order at 5pm, followed by the pledge of Allegiance.

Present: Clerk Hoffman, Treasurer Austin, Trustee DeJong and George. There were 5 people in attendance.

DeJong approved the Treasurer to chair the meeting, seconded by George. Motion passed unanimously.

Approval of the Agenda: A motion by Hoffman, to add under New Business h.) Website; l.) Naming the Community Building 18 Lake St. Support by Austin. Motion passed unanimously.

Minutes of the Previous Meeting: Hoffman, with support by George approved the minutes for November 17, 2022. Motion passed unanimously.

Financial Report: Received.

Accounts Payable: Without comments Hoffman, with support by George approved the monthly disbursements as presented. Motion passed unanimously.

Public Comment: Christie Rhodes – 5994 18 Mile Road – Inquired if the board would consider a day care facility at their church.

Supervisor Britton arrived at 5:15 pm.

Zoning and Enforcement and Fire Department: On file in the clerk's office.

Fire Departments: Received reports from Sand Lake and City of Cedar Springs fire departments.

Roads: No report.

Library: No report.

Other reports: None.

Correspondence: None.

New Business:

- a. George, with support by DeJong approved the IRS Business rates to begin January 1, 2023. Motion passed unanimously.
- b. Amend Budget Center: Austin, with support by DeJong to amend budget center 171-802, by \$200.00. Motion passed unanimously. Supervisor Britton will cancel the zoom account.
- c. Appointment to Planning Commission; Board of Review; Board of Appeals and Zoning Board of Appeals. Tabled.
- d. Office Calendar: Austin, with support by Britton added June 19th additional holiday to the office calendar. George, with support by DeJong approved the IRS Business rates for 2022. Motion passed unanimously.
- e. IT Contract: Tabled
- f. Budget Workshop date: Austin, with support by Britton set the budget workshop meeting for January 24, 2023 at 5pm. George, Motion passed unanimously.
- g. Arks Estimate 8401: Austin, with support by DeJong approved the Estimate #8401, to include ten additional outlets on both side of the counter. Motion passed unanimously.
- h.

Unfinished Business

IT Right - Kore Hi: Acknowledge Kore / Hi Com, Inc. as the townships new IT company.

Desktop printers: Britton, with support by George approved to update the desktop printers for Zoning Admin, Assessor, Admin Assist, Deputy Clerk and Clerk. Motion passed unanimously.

Nugent Bid – Final Vote: A motion by George to approve the Base bid dated 8/2/2022 with the following contingency:

- 1.) Electrician and Mechanical company on site when air handlers are re-set on the roof.
- 2.) Ceiling tiles will be a separate quote.
- 3.) Each entity set aside \$50,000.00 contingency fund above the base bid of \$403,86.00.
- 4.) Cost shared equally the Village of Sand Lake.
- 5.) Contingent on the village to secure the funds.
- 6.) Construction to start by May 1, 2023. Motion passed unanimously.

Extended Comments: None

Board Comments: None.

Adjournment: Without objection the board meeting was adjourned at 5:45p.m.

Laura Hoffman, Clerk
Nelson Township