

Nelson Township Board Meeting
2 Maple Street
Sand Lake, MI 49343
Nelson Township/Sand Lake Hall
Tuesday, January 10, 2017

7:00 PM

The meeting was called to order by Supervisor Britton at 7:00 PM, followed by the Pledge of Allegiance. Board members present: Supervisor Britton, Clerk Hoffman, Trustees Mahoney and Armstrong. Absent: Austin. There were five people in the audience.

Approval of the Agenda: A motion by Hoffman with support by Mahoney to add under New Business item s.) Appoint John Wier to the Planning Commission. Yes 4, No 0. Absent: Austin.

Minutes of the Previous Meeting: Mahoney with support by Armstrong approved the minutes as written. Yes 4, No 0. Absent: Austin.

Public Hearing to discuss potential Community Development Block Grant (CDBG) projects.

a.) Arbor Circle

With no public comment the Public Hearing was closed.

Financial Report: Accepted as presented.

Accounts Payable: Mahoney, with support by Armstrong to approve the disbursements of funds as presented. Yes 4, No 0. Absent: Austin.

Reports

- a) Zoning and Enforcement: On file in the clerk's office.
- b) Fire Department: Received from Village of Sand Lake and City of Cedar Springs.
- c) Roads: None.
- d) Library: Friends of the Library book sale scheduled for April 1, 2017.

Correspondence:

Clerk Hoffman reported the previous supervisor's credit card was cancelled.

New Business:

Resolution 2017-001

- a.) Armstrong with support by Hoffman approved Resolution 2017-001 authorizing the acceptance of Community Block Grant Funds from Kent County in the amount of \$26,739.00. Yes 4, No 0. Absent: Austin

Resolution 2017-002

- b.) Armstrong made the motion with support by Mahoney to approve Resolution 2017-002 utilizing Community Development Block Grant (CDBG) funds for North County Teen Parenting Service provided by Arbor Circle Corp. in the amount of \$1,000.00 for the 2017 calendar year. Yes 4, No 0. Absent: Austin.

Resolution 2017-003

- c.) A motion by Hoffman and supported by Mahoney to approve Resolution 2017-003 Supervisor's salary. Yes 3, No Armstrong. Absent: Austin.

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Resolution 2017-004

d.) Mahoney made the motion to approve Resolution 2017-004 Clerk's salary. Hoffman supported. Yes 3, No Armstrong. Absent: Austin

Resolution 2017-005

e.) Resolution 2017-005 was offered by Armstrong and supported by Mahoney to approve Treasurer's salary. Yes 4, No 0. Absent: Austin.

Resolution 2017-006

f.) A motion by Hoffman and supported by Armstrong to approve the Trustee's salary. Yes 4, No 0. Absent: Austin.

Resolution 2017-007

g.) Resolution 2017-007 was offered by Armstrong and supported by Mahoney to approve the poverty exemption income guidelines and asset test.

Roll call vote: Ayes: Armstrong Britton Hoffman Mahoney. Nays: none. Absent: Austin.

IRS Millage rates

h.) A motion by Mahoney and supported by Armstrong to approve the IRS business mileage rate of .535 per mile. Yes 4, No 0. Absent: Austin.

Budget Workshop

i.) The Board approved Thursday, February 2, 2017 for the budget workshop meeting at 5:30 p.m. Yes 4, No 0. Absent: Austin.

MTA Convention

j.) MTA Convention scheduled for April 10-14, Hoffman, with support by Mahoney changed the April board meeting to April 4th, due to a scheduling conflict with MTA Convention.

Yes 4, No 0. Absent: Austin.

Office Security

k.) Mahoney, with support by Hoffman, to increase the township office hours on Thursdays until 6pm to coincide with the Village of Sand Lake new office hours. Yes 4, No 0. Absent: Austin.

Staff Meeting

l.) Britton, with the support by Mahoney, will start holding office staff meetings, and send reports to the Trustees. Yes 4, No 0. Absent: Austin.

Township Fire Millage

m.) The will have a new fire millage available early 2018.

Annual Salvage Yard License

n.) Hoffman, with support by Mahoney, approved the annual Salvage license for Pro Autoworks with the condition they shall not exceed the total number of vehicles in the front yard parking lot. Yes 4, No 0. Absent Austin.

Annual 2017 Mining Operation

o.) Armstrong, with support by Mahoney, approved Mike Baczewski mining operation. Yes 4, No 0. Absent Austin.

Planning Commission Appointment

q.) Hoffman, with support by Mahoney, appointed to the planning commission John Wier to fill Kevin Grifhorst term. Yes 4, No: 0. Absent: Austin.

Unfinished Business

Draft Financial Policy

a.) Review section 4.59 to 4.71 of Draft Financial Policy was tabled.

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Extended Public comments: None

Board comments: The Supervisor shared with the board she attended her 1st supervisors meeting, and will be sworn in at the Grand Valley Metro Council meeting, and Deputy Clerk, Christine Witt will attend the Community Block Grant meeting due to a scheduling conflict.

Without objections, the township board meeting was adjourned at 8:28 pm.

Laura Hoffman
Nelson Township Clerk