

Nelson Township Board Meeting

Held at the Municipal Building

2 Maple Street

Sand Lake, MI 49343

February 14, 2023

5PM

The Nelson Township board meeting was called to order by Supervisor Britton at 5 p.m. Followed by the Pledge of Allegiance. Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin, Trustee DeJong and George. Absent: None. There was nine people in the audience.

**Approval of the Agenda:** Austin, with support by George added to the agenda under New Business: Motion passed unanimously.

- PC Zoning Ordinance Amendment
- Legal Notice Publications
- Open Meeting Act
- Special Meeting
- Auditor
- BSA Action Plan
- Computer Plan

1. **Minutes:** Austin with support by DeJong approved the Special budget workshop 2-24-202, as presented; and the regular board minutes for 1-10-2023 minutes were amended as presented. Motion passed unanimously.
2. **Financial Report:** As presented. Board requested the balance sheet.
3. **Accounts payable:** DeJong, with support by Austin approved the disbursements of funds as presented. Yes 5, No 0. Motion passed.
4. **Public Comments:** None
5. **Reports**
  - a. Zoning and Enforcements: On file in clerk's office.
  - b. Fire Departments: Reports received.
  - c. Roads:
6. **Correspondence:** Received from Great Lake Energy Cooperative Grant - Franchise and Proposal.
7. **New Business**
  - a. **Strike 2017 and prior Delinquent Personal Property Tax:** Tabled. Request documentation.
  - b. **Poverty Exemption Income Guidelines:** Resolution 2023-006 offered by Austin and supported by George to approve as presented. Yes 5, No 0. Motion passed.
  - c. **Cleaning the Gathering Place:** Tabled for job description.
  - d. **Dean's Mining Renewals:** A motion by Austin and supported by DeJong to accept mining applications as presented for 17630 Shaner Ave, 14055 Keller, and 6664 Pringle. Motion passed unanimously.
  - e. **Baczwewski Mining Renewal:** A motion by Austin and supported by DeJong accepted as presented for 17750 Ritchie Ave. Motion passed unanimously.

- f. **Planning Commissioner Appointment:** George, with support by DeJong to appoint Maureen Mahoney a three-year term and Curtis DeJong board representative to a three-year term, ending February 2026. Motion passed unanimously.
- g. **Zoning Board of Appeals:** DeJong, with support by George appointed Marc Stolk and Katy Austin to a four-year term, February 2027. Motion passed unanimously.
- h. **Zoning Ordinance Amendment:** Austin, with support by Britton to amend the Zoning Ordinance for “Chapter 2, 2.2A is hereby amended the definition of “Child Care Center”; Chapter 5, 6, 7 regarding the state residential facilities, family care and group day care home. Amended Sections 5.2(D), 5.3(l), 6.2(E), 6.3(D) 7.2(E) and (7.3D). Yes 4, No Hoffman, under section AA. (2) another child care center (i.e., another facility of the same type, should have been strikethrough.
- i. **Open Meeting Act:** the email sent by Supervisor was not in violation of the OMA.
- j. **Special Meeting:** There’s no reason to call a special meeting.
- k. **Auditor:** Supervisor stated that’s it’s time to hire a new auditor. Which sparked a discussion on obtaining 3 written bids, for any goods or services accordingly to township policy.
- l. **BSA Action plan:** Treasurer said the Action Plan for after 3-31-2024, was unacceptable, July 7,2023 will be the live date.
- m. **Computer plan:** IT Right will audit a new computer plan.

**Unfinished Business:**

- a. **Website Policy:** Tabled

**Extended Public Comments:** None.

- j. **Board Comments:** Hoffman requested all documentation for all agenda items be available before the board packets are sent. DeJong said the trustees are aware of their function is to make sure the board does their job.
- k. **Adjournment:** Without objection the regular board meeting was adjourned at 6:01 p.m.

Laura Hoffman, Clerk

Nelson Township