

Nelson Township Board Meeting  
Held at the Municipal Building  
2 Maple Street  
Sand Lake MI 49343  
Tuesday, January 10, 2023  
5 pm

Supervisor called the meeting to order at 5pm, followed by the pledge of Allegiance.

Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin, Trustee's DeJong and George. There were 8 people in attendance.

**Approval of the Agenda:** A motion by DeJong, to add under New Business k.) Mileage; l.) Tables; m.) Amend budget centers; n.) MTA conference; o.) Update computer drives; p.) Appointments to Right Place and GVMC; q.) ARPA reporting r.) Inter Office Communication. Support by George. Motion passed unanimously.

**Minutes of the Previous Meeting:** George, with support by DeJong approved the minutes for December 13, 2022. Motion passed unanimously.

**Financial Report:** Received.

**Accounts Payable:** Hoffman inquired a receipt for credit card purchase. Austin made the motion to pay only one month to Kore Hi / Trend antivirus and the monthly disbursements as presented. supported by DeJong. Motion passed Yes 4, No 1.

**Public Comment:** Jordan Hickel, Kore / Hi Com, Inc. – we are very disappointed that we were not given the opportunity to submit a competing quote, especially after twenty years of partnership with Nelson Township.

Grant Haney 16000 Northland Dr: criticized the process regarding cleanup of his property.

**Zoning and Enforcement and Fire Department:** On file in the clerk's office.

**Fire Departments:** Received reports from Sand Lake and City of Cedar Springs fire departments.

**Library:** Fence needs to be repaired or removed, and new Handicap signs been ordered and repairs are needed for flag pole.

**Correspondence:** None.

**New Business:**

- a. Auditor: Doug Wohlberg covered all aspects of the Audit, took additional questions from the Trustee's.
- b. Resolution 2023-001: A motion by Austin and supported by DeJong to approve Supervisor's salary. Yes 4, No Hoffman.
- c. Resolution 2023-002: Austin made the motion to approve Clerk's salary. George supported. Yes 4, No Hoffman.
- d. Resolution 2023-003: Offered by Britton and supported by DeJong to approved Treasurer's salary. Yes 4, No Hoffman.
- e. Resolution 2023-004: A motion by Austin and supported by Britton to approve the Trustee's salary. Yes 4, No Hoffman.

**New Business continued:**

- f. IT Quote: Received quote from I.T. Right.  
Kore Hi/Com: The Clerk sent an email in November 2022, to Jordan in reference of a written IT contract, for the upcoming budget meeting. Jordan responded with “we currently just have misc. contracts for software subscriptions, but no all-encompassing contract. In the past, we have always just provided support as needed at a billable rate of \$125/hour.” After a long discussion Austin made the motion to accept I.T. Right quote as the new IT provider. Britton supported. Yes 3, No Hoffman and George.
- g. Office computer: Tabled - Treasurer stated she’ll wait on her desktop printer.
- h. Website: tabled
- i. Checking Account for the “Gathering Palace”. A new line item will be added for expenses will be included under Building and Grounds.
- j. Planning Commission Appointments: Austin, with support by George reappointed John Weir, Marc Stokes and Tim Covell to a three-year term ending December 31, 2025. Motion passed unanimously.
- k. Mileage
- O. Table / Chairs: Austin, with support by George to approve the Village may borrow from the Gathering Place tables/chairs for their event, as long as there returned in good condition. Motion approved. 5-0.
- P. Amend Budget Centers: Austin, with support by DeJong approved amending Legislative 101-810 and Assessing 209-803 by \$5,000.00 each. Motion passed. 5-0.
- Q. Update computers: Discussed updating all township computers to a solid-state drive.
- R. MTA: Conference is available for all.
- S. The Supervisor said the zoom meetings are done, and she’ll start attending the GVMC meetings.
- T. ARPA reporting: Austin, with support by DeJong to hire the Auditor up to 5 hours at \$125.00 an hour, if needed by the Supervisor. Motion passed. 5-0.
- R. Inter Office Communications: Needs help.

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**Unfinished Business:** None.

**Extended Comments:**

**Board Comments:** The clerk asked what material is needed for the Budget workshop? Supervisor will email a list. Also, the clerk inquired if all dogs could be leached or kenneled in the Municipal Hall?

**Adjournment:** Without objection the board meeting was adjourned at 7:15 p.m.

Laura Hoffman, Clerk  
Nelson Township