

Nelson Township Board Meeting
Tuesday, 13, October 2009
Sand Lake / Nelson Township Municipal Building
2 Maple Street
Sand Lake, MI 49343
Kent County
7 pm

Supervisor called the regular board meeting to order at 7:00 p.m.; followed by the Pledge of Allegiance.

Present: Armstrong, Hoffman, Austin and Mahoney. Absent: Noreen.

Eight citizens were present along with Zoning Administrator, Jerry Gross and Township Attorney, Ross Leisman.

Agenda – Financial Report

The board approved the agenda and financial report as received.

Approval of the Minutes

Mahoney made the motion to amend the September 8, 2009 minutes. Hoffman supported.

Yes 4, No 1, Absent: 1. Motion carried.

Accounts Payable

It was moved by Hoffman and supported by Mahoney to approve monthly expenditures for General fund \$43,875.12; Library \$1,979.19 and Pine Lake Weed Control \$00.00.

Yes 4, No 0. Absent: 1. Motion carried.

Public Comment

Mary Stidham - 14216 Shaner Ave. asked if the Kent County Drain Commission treated Lake Henry Drain for cattails.

Dana Bettinghouse - 6689 17 Mile Road asked if the Kent County Drain Commission treated the cattails, were chemicals used.

Loretta Lee - 6340 18 Mile asked which newspaper does the township publishes the monthly meetings dates in.

Reports

- Zoning and Enforcement: Jerry Gross, Zoning & Enforcement officer updated the board on current zoning issues
- All Fire Department reports are on file in the clerk's office
- Library maintenance issues:
 - A.) Little progress was made on stone repair or the installation of the variable speed motor for the library.
- Planning Commission meeting will meet on Wednesday, October 21, 2009 at 7 pm.
- Kent County Road Commission Dinner Meeting will be held on Tuesday, November 3, 2009 at 6:30 pm.

New Business

Black Creek Drain

Hoffman made the motion, with support from Austin to adjourn the regular board meeting for a closed Executive session meeting to discuss current litigation of Black Creek Drain with the township attorney at 7:30 pm. Roll call vote. Yes 4, No 0. Absent: 1. Motion carried.

The supervisor called the close Executive session to order at 7:31 pm. Hoffman made the motion to adjourn the close session at 8: pm. Armstrong supported. Yes 4, No 0. Absent: 1. Motion carried.

The supervisor called the regular meeting to order at 8:01 pm

Village DPW/Fire Department Office Space Request

Tabled

Administrative Assistant Job Description

The board will draft a job description for the administrative assistant position.

Prein & Newoff Roof Proposal

Hoffman made the motion to approve Prein & Newoff proposal #1, which includes the following:

- Revisit the site to complete visual assessment of the roof and lintels of the building
- Provide a brief written analysis for the observed conditions
- Develop recommendations for repairs to the building and associated budget cost estimates for restoration. Two options shall be investigated for repairing the existing roof. One option is to repair the existing flat roof and the option is to install a new sloped roof over the existing roof.

Mahoney supported. Yes 4, No 0. Absent: 1. Motion carried.

Prein & Newoff Library Retention Basin - Board will review the retention basin in the spring of 2010.

Quality Air Proposal Library - Tabled

Unfinished Business

EPA Assessment Grant Coalition

Supervisor signed an EPA Assessment Grant Coalition letter of support for the City of Cedar Springs, which the city will apply towards the grant application.

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Board Comment

Hoffman recommends the board look to an outside company to write the job descriptions and township board policy manual.

Adjournment

Without objection the township board meeting was adjourned at 8:48 pm.

Laura Hoffman
Nelson Township Clerk