

Nelson Township Budget Workshop Meeting  
Held at the Municipal Building  
2 Maple St  
Sand Lake, MI 49343  
Thursday, January 20, 2022  
9:00 am

Present: Katy Austin, Robyn Britton, Curtis DeJong, Dan George  
Absent: Laura Hoffman

- I. The meeting was called to order at 9:10am by Robyn Britton
- II. Approval of the Agenda
  - A. Curtis DeJong Made the Motion with the addition of Review of Township Core Values.
  - B. Dan George Seconded the Motion
- III. Public Comments - No Public Comments at this time
- IV. New Business
  - A. Nelson Township Core Values/Mission/Vision
    1. This was not an action item, it was just up for discussion as we move forward.
  - B. Job Descriptions Elected and Employees
    1. The board sifted through the many pages of job descriptions that were presented to them and created one document for each job position.
    2. The board sorted through the statutory and nonstatutory jobs that were being done in the township offices.
    3. The board cross referenced the MTA job descriptions and made sure each position was being identified correctly.
  - C. Salary and Wages
    1. The board met and put together salary pieces for each of the township officers as well as employees of the township. This was just a presentation of ideas, there was no vote on this.
  - D. Pine Lake Weed Control
    1. Katy presented this budget item
    2. Dan made a motion to approve the budget
    3. Robyn seconded this motion
    4. Vote - All in favor
  - E. Dan George left meeting at 2:30
  - F. Library Budget

1. The board had discussion on the library usage
  2. Katy Made Motion to approve the library budget
  3. Curtis Seconded this motion
  4. Vote - All in favor
- G. General Fund Budget
1. The board set line budget amounts and set it to bring forward at the next meeting
  2. Katy made a motion to bring budget forward to next meeting
  3. Curtis Seconded this motion
  4. Vote - All in favor
- H. General Appropriations Resolution
1. Tabled
- I. Schedule of Fees
1. Tabled for further investigation
- J. MTA annual conference
1. Information was presented for the board to attend MTA if desired.
- K. MAMC Institute
1. Information presented to the board
- V. Extended Public Comment
- VI. Board Comments
- A. Curtis DeJong thanked the board for taking the time to invest in our community and putting this very important work at the forefront
- VII. Adjournment
- A. The meeting was adjourned at 3:50 pm

Curtis DeJong  
Nelson Township Trustee