

Nelson Township Board Meeting  
Held at the Municipal Building  
2 Maple Street  
Sand Lake MI 49343  
September 13, 2022  
5 pm

Supervisor called the meeting to order at 5pm, followed by the pledge of Allegiance.

Present: Supervisor Britton, Clerk Hoffman, Treasurer Austin, Trustee George and DeJong.

Absent: None. There were seven people in attendance.

**Approval of the Agenda:** Hoffman with support by Austin added under New Business:

C.) microwave D.) Pine Lake Weed Control F.) Desktop printers. Motion passed unanimously.

**Minutes of the Previous Meeting:** Austin, with support by George accepted the minutes for August 9, 2022, as amended. Motion passed unanimously.

**Financial Report:** Clerk Hoffman inquired the \$968.67, difference with the ARPA funds. Treasurer Austin will check into it. Financial report was accepted as presented.

**Accounts Payable:** Austin, with support by George approved the monthly disbursements as presented. Motion passed unanimously.

**Public Comments:** Katie DeBoer 7210 Ramsdell, introduce herself as a candidate for Kent County Commissioner in the 3<sup>rd</sup> district.

**Zoning and Enforcement and Fire Department:** On file in the clerk's office. Supervisor Britton handed out a letter from Hillcrest Church on behalf of the township zoning enforcement officer.

**Fire Departments:** Received reports from Sand Lake and City of Cedar Springs.

**Roads:** No report.

**Library:** Librarian Jennifer German gave a brief overview of the summer programs.

**Other reports:** None

**Correspondence:** None.

**New Business:**

**Budget Center Treasurer:** Austin, with support by DeJong stated the Admin Assistant will add an additional day (Mondays and 6 additional hours) to be split between the Treasurers and Zoning Administrators office. Motion passed unanimously.

Supervisor Britton excused herself at 5:31pm, returned at 5:33 pm.

**BS&A:** Austin, with support by DeJong approved the BS&A additional travel expense of \$1,600.00; remove Employee Self Service expense of \$2,640.00; and include additional \$100.00 a day for clerk training. Clerks training will be reassessed at October board meeting. Motion passed unanimously.

**Microwave:** Austin, with support by DeJong to purchase a new microwave up to \$200.00, for the VFW hall Motion passed unanimously.

**Pine Lake Weed Control:** Austin, with support by Hoffman accepted the Pine Lake Association request to change their assessment to \$135.00, for the 72 parcels, beginning with winter 2022 tax bill.

**Budget Center:** Austin, with support by DeJong amended deputy treasurer budget center 265-702 by \$1,500.00, and will continue to watch budget center 265-703 monthly. Motion passed unanimously.

**Desktop printers:** DeJong will contact Digital Office Machines for a quote on 6 desktop printers.

**Unfinished Business**

**Nugent Builders:** Supervisor Britton reported the Air handlers on the roof would be raised the new roof would be installed and reset the Air handlers. This will go to the Building Committee.

**Quality Air:** Britton, with support by DeJong approved the township annual contract 2022-2023, share for the municipal building with Quality Air. The board will look into new quotes next summer. Motion passed unanimously.

**Extended Comments:** None

**Board Comments:** DeJong is currently upgrading the township website; he requests all changes be sent to him.

**Adjournment:** Without objection the board meeting was adjourned at 5:59 p.m.

Laura Hoffman, Clerk  
Nelson Township